
SOUTHOLD JUSTICE REVIEW & REFORM TASK FORCE

GENERAL MEETING

10/6/2020

6:00PM-8:00PM VIA ZOOM

Facilitator: Carolyn Peabody

Note Taker: Julia Fetter

ATTENDEES

1. Brian Hughes
2. Julia Fetter
3. Laura Held
4. Carolyn Peabody
5. Margaret Cowden
6. Jack Slattery
7. Stephen Kiely
8. Anne Smith
9. Bob Knuts
10. Jack Martilotta
11. Alison Beyers
12. Louisa Evans
13. Martin Flatley
14. Brian Mealy
15. Valarie Shelby
16. Paul Pallas
17. Jim Dinizio
18. Natalie Wimberly
19. Liz Gillooly
20. Sonia Spar

AGENDA ITEMS

Introductions
Approval of Minutes
Approval of Agenda
Steering Committee reports
Timeline Review
Workgroup Review
Coordination with Other Towns
Social Media
Press Conference
Lexipol
Scheduling
Mission/Vision

MINUTES

INTRODUCTIONS

- New members introduced themselves to the group
- Martin Flatley, Chief of Police: Town of Southold
- Louisa Evans, Town board member
- Julia Fetter, Intern Stony Brook School of Social Welfare

- Carolyn explained that the graduate students will be working alongside the group members and will help with the decision-making processes

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| <u>Action Item:</u> | <u>By Whom:</u> | <u>Due Date:</u> |
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STEERING COMMITTEE REPORTS: PRESENTED BY THE STEERING COMMITTEE

- At the last meeting on 10/5/20, the steering committee decided the leadership structure of the Steering Committee group to be as follows:
 - Sole Chair: Carolyn Peabody
 - 2 deputy chairs: Stephen Kiely and Reverend Wimberly
 - Social Media & Budget: Liz Gillooly (Assistance from Julia Fetter)
 - Mental Health: Alison Beyers
 - All members will have 1 vote
 - All members will chair the 3 workgroups
- Carolyn presented that the town decided that the group is indeed considered a town committee so that we can have access to the town resources. However, the Town Supervisor has emphasized that the Task Force is an independent entity insofar as the work and recommendations must be seen as not driven or constrained by the Town. However, we need to have a consistent schedule so that the public can be informed of all meetings ahead of time. All minutes and recordings will be posted for public viewing
- There was concern about continuing to utilize Carolyn’s Stony Brook Zoom account because there will be issues with access to the town Zoom. Carolyn had a conversation with Scott Russell and will follow up.

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| <u>Action Item:</u> Discuss Zoom with Scott Russell | <u>By Whom:</u> Carolyn | <u>Due Date:</u> Before 10/13 meeting |
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TIMELINE & WORKGROUP REVIEW: PRESENTED BY CAROLYN

- No feedback from the group on the timeline proposed by Carolyn
- No feedback from the group on the workgroups and their responsibilities
 - More questions can be added to the workgroup responsibilities as the questions are not exhaustive
 - All Members are to fill out preferences for workgroups as soon as the Google form is sent out so the steering committee can assign groups

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| <u>Action Item:</u> _fill out google form | <u>By Whom:</u> All members | <u>Due Date:</u> 10/9/20 |
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COORDINATION WITH OTHER TOWNS: PRESENTED BY STEPHEN

- Stephen Kiely spoke with the Town of Riverhead about collaboration in regards of pooling resources (ex. Trainings) and potentially buying certain resources in bulk (ex. Body cameras) and they were on board
- The next meeting with them will be 10/9/20
- Stephen will reach out to other east end towns to have the same conversations

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| <u>Action Item:</u> Reach out to other towns | <u>By Whom:</u> Stephen Kiely | <u>Due Date:</u> 10/16/20 |
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SOCIAL MEDIA: PRESENTED BY REVEREND WIMBERLY

- The steering committee is proposing that the group be represented on Instagram and Facebook separately from the town so that we can get in touch with community members
- Liz Gillooly and Julia Fetter offered to be of assistance with this
- This, along with the website, will be the primary place for our mission statement
- Sonia suggests that we need to be very careful on monitoring the social media pages and getting approval on posts and comments to make sure we are not targeting certain groups/people
 - Sonia also suggests we link an email account for better communication
- Jim Dinizio says we will need approval by the town attorney to create the accounts and approve posting
- Liz suggests that to avoid conflict with the community in the comments, that we remove the comments section as a whole and have them contact us through email or direct message
 - We would use this as a tool for advertising rather than discussions

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| <u>Action Item:</u> Discuss social media with town attorney | <u>By Whom:</u> Jim Dinizio | <u>Due Date:</u> 10/9/20 |
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PRESS CONFERENCE: PRESENTED BY CAROLYN

- In order to reach the community, we need everyone to know what we are doing. We want the town to be hopeful, proud, and involved and a press conference will be a perfect way to do that.
- We need a team to work on this.
 - Volunteers: Anne, Stephen, Alison, Liz, Brian M., Julia, Jeremy, Sonia
- Sonia suggests that surveys should be ready by the press conference because we always need an action item.
 - The surveys should be translated into Spanish, Polish, Turkish, and Creole and we will need to hire translators as necessary.

- Jim Dinizio Says we will need to get approval for any press release and social media related to it
- The goal is to get the information for the press conference out to the paper by 10/12 that way it's published by 10/15 and the potential conference date is 10/19.

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| Action Item: Look into translators for surveys | By Whom: Sonia | Due Date: 10/16/20 |
| Create surveys and complete press release | Julia, Jeremy, Carolyn | 10/13/20 |
| Get parameters from town for press conference and social media | Jim Dinizio, Stephen Kiely | 10/9/20 |
| Begin advertising on social media | Liz Gillooly & Julia Fetter | 10/16/20 contingent on mtg w the Town Attorney |

LEXIPOL: PRESENTED BY CAROLYN

- Margaret presented a concern about Lexipol because of their liability-focused policies. The concern is that it is not from the civil rights perspective. We need to make sure we do our job and they do theirs (structuring and organizing)
- Jim Dinizio shared the perspective of the town which is that their policies are still in an old binder and Lexipol will be able to digitize that and get them accredited
- The next town meeting will decide whether or not they will sign with Lexipol
- Their process can take 6 months-1 year which is of concern because of the April 1st deadline
- Link to Lexipol presentation at the last town meeting:
<http://southholdtown.iqm2.com/Citizens/SplitView.aspx?Mode=Video&MeetingID=1600&Format=Agenda>

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| Action Item: Request access to current police policies | By Whom: Carolyn Peabody | Due Date: 10/16/20 |
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SCHEDULING: PRESENTED BY CAROLYN

- The group agreed that the current time, Tuesday's at 6:00, will work.
- The next meeting is 10/13 at 6:00 via zoom for at least the next 3 weeks
- Once meetings for the work groups get started and gain momentum, the general meetings can potentially be moved to biweekly

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| Action Item: Remind Scott Russel about meeting time | By Whom: Carolyn | Due Date: Before 10/13 meeting |
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MISSION/VISION STATEMENTS: PRESENTED BY CAROLYN

- Carolyn explained how to write a mission and vision statement and how important it is for a group to have
- Each member will submit what they think the mission and vision is of this group on the document sent via e-mail and the steering committee will combine them to make a cohesive mission and vision

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| <u>Action Item:</u> Fill out mission/vision document | <u>By Whom:</u> All members | <u>Due Date:</u> 10/9/20 |
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NOT ON THE AGENDA: GROUP MAKE-UP

- Brian Hughes expressed concern about the make-up of the group in regards to the executive order. The executive order states that the following members should be stakeholders, and they are not present in our group:
 - A police representative/member
 - Legal aid
 - The DA's office
- Alison Beyers expressed that all stakeholders need to be consulted but not necessarily present in each meeting
- Bob Knuts stated that the town appointed this committee so we don't necessarily decide. We were already appointed.
- The group decided too much time was spent on this and it will be discussed post-meeting

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| <u>Action Item:</u> Discuss the group make-up with Scott Russel | <u>By Whom:</u> Carolyn | <u>Due Date:</u> Before 10/13 meeting |
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