

SOUTHOLD JUSTICE REVIEW & REFORM TASK FORCE

GENERAL MEETING

01/12/2021

6:00PM-8:00PM VIA ZOOM

**Facilitator:** Carolyn Peabody

**Note Taker:** Julia Fetter

**Attendees:**

1. Carolyn Peabody	10. Jeremy Schwartz
2. Julia Fetter	11. Anne Smith
3. Jack Slattery	12. Laura Held
4. Natalie Wimberly	13. Liz Gillooly
5. Alison Byers	14. Margaret Cowden
6. Anne Smith	15. Sonia Spar
7. Bob Knuts	16. Valerie Shelby
8. Brian Mealy	17. Paul Pallas
9. Jack Martilotta	18. Martin Flatley

**Excused:**

1. Brian Hughes
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**Guests:**

1. Charles Witczak
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MINUTES

WELCOME

- Minutes correction: Paul Pallas was in attendance on 1/5/21
- Minutes accepted otherwise
- The Powerpoint from training from the week prior -- by Dr. Rob Gonzalez -- will be sent to all Task Force members

RECOMMENDATION WRITING: PRESENTED BY CAROLYN

- We are officially in the process of writing recommendations
- Workgroups should begin the writing process by using the format: "Based on \_\_\_\_\_, I will recommend \_\_\_\_\_."

- The survey will be closing soon and the data will be presented at the next meeting, but the writing should begin regardless to get everyone moving to grapple with all the policy analysis, community input and research into best practices.
- Once recommendations are drafted, we will meet with the CPE for guidance to highlight resources and research that speak to our areas of concern.. The CPE agreed to meet with us for free.

<b><u>Action Item:</u></b> Begin writing recommendations	<b><u>By Whom:</u></b> All Workgroups	<b><u>Due Date:</u></b> Ongoing
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**OUTREACH: PRESENTED BY BRIAN & ANNE**

- Our final listening session is on **Thursday, January 14th from 6:00pm-8:00pm**
- Brian Mealy reached out to multiple media resources for outreach regarding public input
- Printed flyers and business cards are located at the library for all Task Force members to pick up
- Youth Outreach:
  - Anne presented that each High School Principal has been contacted and met with regarding the work of the Task Force and getting students involved. Anne drafted a letter and it was sent out to the parents regarding the students participation
  - The principals agreed to allotting time for the Juniors & Seniors to fill out the survey
  - The Government Class will provide the Task Force with available times for members to educate the class on how Southold is approaching the reform process.
  - The conversation led to a Task Force discussion of the importance of the SRO's and how positive they are/have been in schools in Southold.

<b><u>Action Item:</u></b> Pick up flyers & business cards from the library	<b><u>By Whom:</u></b> All Task Force Members	<b><u>Due Date:</u></b> ASAP
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**DATA ANALYSIS: PRESENTED BY JULIA**

- Julia & Jeremy are in the process of coding and analyzing data which will be presented to the Task Force. The incoming data will also be included, so continued outreach is important

- The quantitative data will be presented The qualitative data including answers to open-ended Qs on the Survey will be analyzed and grouped by workgroup topics.

#### WORK GROUP UPDATES

- Workgroup 1 did not meet this week
- Workgroup 2/3 reviewed their plans for recommendations/writing and talked about using the New Rochelle protocol for format. They also discussed the procedures they will be recommending.

#### OTHER

- With the support of the Steering Committee, Carolyn recommended to the TF that once we complete the analysis and have developed our drafts of the recommendations but prior to finalizing and submitting them to the Town Board, we should invite the Officers of the SPD to review and discuss the recommendations. As these are policy recommendations that will impact on their worklife, it is both good faith organizational practice and respectful of their perspective that we talk with them about our rationale regarding our recommendations and be open to their input while staying true to our mandate.
- Chief Flatley agrees, but encourages the Task Force to run contact with the officers through him, and not the PBA.

#### UPCOMING EVENTS

- 1/14/21: Final Public Listening Session
- 1/19/21: Task Force Meeting